

MEMBERSHIP INVOICE

MEMBERSHIP : 2023/24 membership expiring 31/03/2024

Amount to pay: £27 GBP

Payment: If you are making payment from the UK please use BACS transfer

If making payment from abroad please use WISE
See guide below on how to make WISE international payments

The details you need to make payment are as follows:

Email: trina_curtis@hotmail.co.uk
Name of account holder: Facial Therapy Specialists UK
UK Sort Code: 40 – 15 – 07
Account Number: 41808567

Recipient address:
Country: United Kingdom
City: Bromsgrove
Address: 6 Pipers Close, The Forelands
Postcode: B61 7HG

Reference – MEMB + surname (e.g. MEMBNEVILLE)

Once payment has been made, please email proof of payment to:

info@facialtherapyspecialists.com

Please remember to put your surname as the reference so we can allocate your payment to your account

Process after payment: On receipt of the remittance email and funds we will send you your log in details and confirm membership.

Should you have any queries please don't hesitate to contact us

info@facialtherapyspecialists.com

How to use WISE to make international money transfers.

About WISE

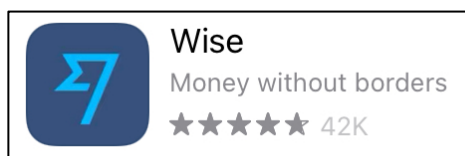
WISE is an international money transfer service. It is cheaper to use for international payments than bank transfers or PayPal payments. This is why we use it to make and receive all our international payments.

It is free to use and there are no subscription charges.

It is registered with the FCA and has over 12 million customers.

How to use WISE

You can access WISE via the internet at www.wise.com or by downloading the free smartphone app (see images below). We recommend you download the smartphone app for ease of use and our instructions relate to its use.

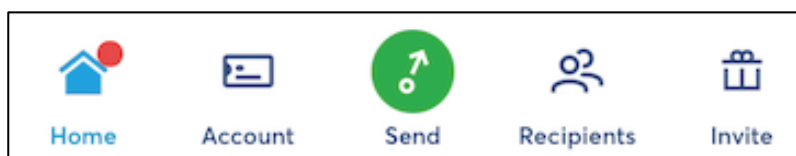


1. Create your login and profile

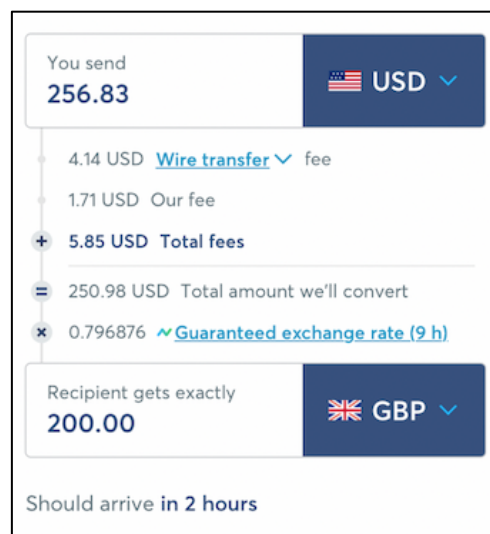
- You will need to create a login and password when you first use WISE and enter any information the app requests to set up your profile.

2. Setting up your payment

- To send money click the green 'SEND' button



- In the next screen; change the top blue box to your currency (e.g. USD) and change the bottom blue box to GBP (this is British Pounds £)
- Enter the amount you have been invoiced in GBP into the **bottom** white box e.g. 120.00 GBP
- WISE will then work out the amount you need to transfer in your currency in order to make the payment and autofill this in the top white box
- WISE use very competitive exchange rates to keep the fees as low as possible for you. There may be cheaper rates at that time and if so they will inform you but they are generally similar to the rate offered by WISE*
- When you are ready click the green 'continue' button



3. Entering details of who you are paying

- On the next page you will be asked who you are sending
- money to: please click, add a new recipient, then click 'A business/organisation'

When asked:

- Enter email: sgloves@icloud.com (this is our treasurer, Sally Glover)
- Enter the recipient's full name:
 - o Facial Therapy Specialists UK (please note the bank is still in our old name)
- Enter the recipients bank details as per invoice
 - o Sort code: 40-15-07
 - o Account number: 41808567
- Then click 'confirm'
- It will then verify the details and create the recipient

4. Entering your details

- If asked; please enter your country, your name, date of birth, address details and phone number as requested in the app then click 'Save'

5. Reviewing the payment details

- You will be asked to check and review the details
- At the bottom of this page where it says 'Type a reference' please enter the reference requested on your invoice
- Where it says 'Type an email' please enter our email address here and then we will be kept updated about your payment
- Then click 'confirm' again

How to send your money

- There will be various options available to you.
- Please either;
 - o 'Authorise the payment from your bank account' (this will take you to a list of available bank accounts, if yours is not there please use another payment method)
 - o OR use 'Apple Pay'
 - o OR use 'Debit card' or 'Credit card'
- Please **DO NOT** use 'manual bank transfer' or 'SWIFT' as using these methods allows your bank to charge you additional fees.
- Then follow the instructions on screen to complete your payment
- WISE will then start the transfer, once complete you can close the app
- Please note you do not need to create or open a WISE account, only your login is needed

Thank you for making payment and thank you for using WISE to help us keep the international transfer fees down at both ends of the transaction 😊